

REPUBLIQUE DU CAMEROUN

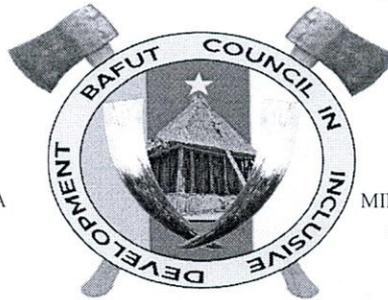
Paix-Travail-Patrie

REGION DU NORD -OUEST

MINISTERE DE LA DECENTRALISATION ET DE LA
DEVELOPEMENT LOCALE

DEPARTEMENT DE MEZAM

COMMUNE DE BAFUT



REPUBLIC OF CAMEROON

Peace-Work-Fatherland

NORTH WEST REGION

MINISTRY OF DECENTRALIZATION
AND LOCALE DEVELOPMENT

MEZAM DIVISION

BAFUT COUNCIL

BAFUT COUNCIL INTERNAL TENDERS BOARD

**REQUEST FOR QUOTATION (RFQ) NO: 03/RFQ/BC/BCITB/
MINDDEVEL/PROLOG/NWR/2026 OF 31/01/2026 FOR THE
CONSTRUCTION OF EIGHTEEN (18) OPEN MARKET SHEDS AT
TINGOH MARKET IN TINGOH VILLAGE, BAFUT MUNICIPALITY,
MEZAM DIVISION OF THE NORTH WEST REGION**

Dear Sir/Madam,

Request for Quotation (RFQ)

1. The Government of the Republic of Cameroon has obtained from the World Bank, IDA Credit Agreement No. 72130 – CM to finance the cost of the LOCAL GOVERNANCE AND RESILIENT COMMUNITIES PROJECT (PROLOG) and intends to use a portion of the amount of this credit to make the authorized payments under the Contract for which this Request for Quotations is published.
2. The execution of the said project includes **the construction of eighteen (18) open market sheds at TINGOH Market in TINGOH Village, BAFUT Municipality, MEZAM Division of the North West Region**
3. The Mayor of the BAFUT Council now invites Contractors to submit their Quotations for the Works. To this end, the BAFUT Council intends to use part of the sums granted under this agreement to make the payments provided for under the contract relating to **the construction of**



eighteen (18) open market sheds at TINGOH Market in TINGOH Village, BAFUT Municipality, MEZAM Division of the North West Region

4. The execution period for the works is three (03) months.

Fraud and Corruption

1. The Bank requires compliance with the Bank's Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework, as set forth in Appendix A to the Contract Conditions.
2. In further pursuance of this policy, Contractors shall permit and shall cause their agents (where declared or not), subcontractors, subconsultants, service providers, suppliers, and personnel, to permit the Bank to inspect all accounts, records and other documents relating to the RFQ and Contract performance (in the case of award), and to have them audited by auditors appointed by the Bank.

Eligible Materials, Equipment and Services

The materials, equipment and services to be supplied under the Contract and financed by the Bank may have their origin in any country subject to Para. 9. At the Employer's request, Contractors may be required to provide evidence of the origin of materials, equipment and services.

Eligible Contractors

6. In case the Contractor is a joint venture (JV), all members shall be jointly and severally liable for the execution of the entire Contract in accordance with the Contract terms. The JV shall nominate a representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Request for Quotations process and, in the event the JV is awarded the Contract, during contract execution.
7. A Contractor may have the nationality of any country, subject to the restrictions pursuant to paras. 8 and 9 hereinafter. A Contractor shall be deemed to have the nationality of a country if the Contractor is constituted, incorporated or registered in, and operates in conformity with, the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be. This criterion also shall apply to the determination of the nationality of proposed subcontractors or subconsultants for any part of the Contract including Related Services.
8. Firms and individuals may be ineligible if so indicated in para.9 below and:
 - (a) as a matter of law or official regulations, the Borrower's country prohibits commercial relations with that country, provided that the Bank is satisfied that such exclusion does not preclude effective competition for the supply of goods or the contracting of works or services required; or
 - (b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Borrower's country prohibits any import of goods or contracting of works or services from that country, or any payments to any country, person, or entity in that country.
9. In reference to paras. 5 and 7, for the information of Contractors, at the present time firms, goods and services from the following countries are excluded from this procurement process:

(a) Under para. 5 and 8 (a): *[insert a list of the countries following approval by the Bank to apply the restriction or state "none"]*.

(b) Under para. 5 and 8 (b): *[insert a list of the countries following approval by the Bank to apply the restriction or state "none"]*

10. A Contractor that has been sanctioned by the Bank, pursuant to the Bank's Anticorruption Guidelines, in accordance with its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework as described in the appendix to the Contract Conditions (Appendix A) paragraph 2.2 d., shall be ineligible to submit Quotations or be awarded or otherwise benefit from a Bank-financed contract, financially or otherwise, during such period of time as the Bank shall have determined. A list of debarred firms and individuals is available on the Bank's external website: <http://www.worldbank.org/debarr>.

11. Contractors that are state-owned enterprises or institutions in the Employer's country may be eligible to compete and be awarded a Contract(s) only if they can establish, in a manner acceptable to the Bank, that they:

- (a) are legally and financially autonomous;
- (b) operate under commercial law; and
- (c) are not under supervision of the Employer.

12. A Contractor shall not have a conflict of interest. Any Contractor found to have a conflict of interest shall be disqualified. A Contractor may be considered to have a conflict of interest for the purpose of this Request for Quotations process, if the Contractor:

- (a) directly or indirectly controls, is controlled by or is under common control with another Contractor that submitted a Quotation;
- (b) receives or has received any direct or indirect subsidy from another Contractor that submitted a Quotation;
- (c) has the same legal representative as another Contractor that submitted a Quotation;
- (d) has a relationship with another Contractor that submitted a Quotation, directly or through common third parties, that puts it in a position to influence the Quotation of another Contractor, or influence the decisions of the Employer regarding this Request for Quotations process; or
- (e) or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the Request for Quotations process; or
- (f) or any of its affiliates has been hired (or is proposed to be hired) by the Employer or Borrower for implementing the Contract; or
- (g) would be providing goods, works, or non-consulting services resulting from, or directly related to consulting services for the preparation or implementation of the project specified in this Request for Quotations, that it provided or were provided by any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm; or
- (h) has a close business or family relationship with a professional staff of the Borrower (or of the project implementing agency, or of a recipient of a part of the loan) who: (i) are directly or indirectly involved in the preparation of the Request for Quotations or specifications and/or the evaluation of Quotations, of the subject Contract; or (ii) would be involved in the implementation or

supervision of such Contract unless the conflict stemming from such relationship has been resolved in a manner acceptable to the Bank throughout the Request for Quotations process and execution of the Contract.

Performance Security (not applicable)

13. Tenders will not be accompanied by a bid guarantee issued by a first-class bank or a Non-banking establishment approved by the Ministry of Finance, the list of which appears at the end of the tender documents, for an amount of**CFA Francs per lot.**

Validity of Quotations

14 Quotations will be valid for up to ninety (90) calendar days after the opening of the bids.

Price

15. The contractor must indicate the total price in the form entitled “Contractor Quotation”

16. *The Contractor shall also fill in its rates and prices for all items of the Works described in the attached Bill of Quantities. Items against which no rate or price is entered by the Contractor will not be paid for by the Employer when executed and shall be deemed covered by the rates for other items and prices in the Bill of Quantities.*

The rates and prices shall include all duties, taxes, and other levies payable by the Contractor under the Contract, as of the date 7 (seven) days prior to the deadline for submission of quotations

Option 2- Lump-Sum contracts

16. *The Contractor shall also fill in a breakdown of its lump-sum price in the attached Activity Schedules.*

The quoted price shall include all duties, taxes, and other levies payable by the Contractor under the Contract, as of the date 7 (seven) days prior to the deadline for submission of quotations.]

17. A Contractor expecting to incur expenditures in other currencies for inputs to the Works supplied from outside the Employer’s Country and wishing to be paid accordingly, shall indicate a foreign currency of its choice in addition to the local currency in: _____ *[insert the local currency].*

18. The currency(ies) of the Quotation and the currency(ies) of payments shall be the same.

Technical proposal

19. The Contractor shall furnish a technical proposal including a statement of work methods, equipment, personnel, schedule and any other relevant information, in sufficient detail to demonstrate the adequacy of its proposal to meet the work’s requirements and the completion time.

For Administrative Files:

The Tenderer must enclose the following documents with its Tender in accordance with Cameroonian legislation

- Undertaking by bidder stamped, signed, and dated in conformity with the model attached
- An attestation of non-bankruptcy issued by the court
- An attestation of fiscal conformity valid less than three months
- Certificated of non-exclusion from public contracts

- CNPS certificate dates less than three months
- Attestation of Bank account of the bidder issued by a bank, or any other first-order credit institution approved by the Ministry in charge of finance
- Attestation of taxpayer's registration (NIU)
- An Attestation of categorization of the Contractor under the competent sub sector to construct the market sheds
- Site visit certificate and report signed on honor by the tenderer
- A grouping agreement signed by a notary will be required in the case of a grouping.

All of the above documents must be in order, dated and signed by the competent authorities and dated within the last three (03) months. Except:

- CCTP dully initialled on each page, signed and dated on the last page by the Enterprise

Clarifications

20. Any clarification request regarding this RFQ may be sent in writing to *[insert: name and email address of Employer's representative]* before *[insert date and time]*. The Employer will forward copies of its response to all Contractors including a description of the inquiry but without identifying its source.

Submission of Quotations

Invited eligible Bidders may obtain further information from the **SIGAMP Service of the BAFUT COUNCIL**, during working hours from Monday to Friday between 9am and 3pm (GMT+1), or using **Phone number : 677527274, PO BOX : 2082**.

As soon as this invitation to Tender is published, the contract award documents (Tender's file) will be made available to all bidders, either at their request from the SIGAMP service of the **Bafut Council** or the **PROLOG PMU/RCU** or via the internet link indicated in the invitation to Tender.

The Tender file is obtained free of charge at the Bafut Council SIGAMP Office.

Tenders must be delivered at the SIGAMP Service of the **BAFUT Council**, Cell Phone: +237677527274, PO BOX: 2028 BAFUT located at **Bamenda 1 Council**, no later than **27/02/2026 at 10 Am Prompt**, in seven (07) copies (including one (01) original and six (06) copies plus a USB key containing the digital PDF and editable version) in sealed envelopes marked:

**“REQUEST FOR QUOTATION (RFQ) NO:03/RFQ/BC/BCITB/
MINDDEVEL/PROLOG/NWR/2026 OF 31 /01/ 2026 FOR THE
CONSTRUCTION OF EIGHTEEN OPEN MARKET SHEDS AT TINGOH
MARKET IN TINGOH VILLAGE, BAFUT MUNICIPALITY, MEZAM
DIVISION OF THE NORTH WEST REGION
NOT TO BE OPENED UNTIL THE COUNTING SESSION”**

Submission of Bids solely by electronic means will not be permitted. Any Bids arriving after the deadline for submission of the Tenders will be rejected. Bids will be opened in the presence of the bidders or their authorised representatives, having a good knowledge of the file at **the conference room of the Bafut Council Internal Tender's Board**, on the **27/02/2026 at 11am**.

22. The deadline for submission of this Quotation is on ...27/02/2026 at 10am.

23. The address for submission of Quotations is:

BAFUT COUNCIL, SIGAMP OFFICE, Cell Phone : +237 677527274 PO BOX : 2082 .email : ngwakongolawrence@yahoo.com located at the Bamenda I Council premise

Opening of Quotations

24. Quotations will be opened by the BAFUT council internal tenders board immediately after the deadline for the submission of Quotations.

Evaluation of Quotations

23. Quotations will be evaluated to ensure the technical proposal's compliance.

Verification that the Quotation Letter is properly completed, dated, and signed with the signatory's name and title;

Verification that the Unit Price Schedule and the Quantitative and Descriptive Quote are duly completed, dated, and signed;

Evaluation of the technical qualification of each admissible bid according to the bid evaluation grid; *[Insert the following if there are multiple lots: "Quotations will be evaluated lot-wise, taking into account discounts offered, if any, after considering all possible combination of lots".*

EVALUATION GRID

N°	Description	NOTATION
1	Presentation of the offer	
	Compliance with the order prescribed in the RFQ with separators	Yes/No
	Readability and numbering	Yes/No
2	References in similar projects	
	List of references for the last 7 years (dates)	Yes/No
	Provided with at least 2 references of similar works completed (justified with the first and last page of the contract + acceptance report or certificate of completion)	Yes/No
3	Quality of personnels	
	Works director ; At least a Higher national Diploma civil engineering with at least three year of experience	Yes/No
	Site foreman : At least an Advance level or BAC in civil engineering with at least three year of experience	Yes/No
	<i>NB : for every « yes » obtained, it must be justified with a certified copy of the</i>	

	<i>diploma, and identity document with a signed and dated.</i>	
4	SITE Equipments/ tools	
	At least a pick-up with its identification documents (certified copy of ownership documents or a certified copy of the rental contract/agreement)	Yes/No
	List of small equipment consistent with the tasks (produce photocopies of purchase invoices or rental invoices)	Yes/No
6	Methodology for carrying out the work	
	Detailed technical note concerning the organization of the work	Yes/No
	Description of socio-environmental protection rules (environmental protection, safety, health, and hygiene of site personnel)	Yes/No
	Detailed work schedule with deadlines \leq one hundred and twenty days (120) days	Yes/No
7	Special technical clauses booklet, initialed on each page, dated and signed on the last page	Yes/No
8	Environmental and social clauses booklet, initialed on each page, dated and signed on the last page	Yes/No
	Special administrative clauses booklet, initialed on each page, dated and signed on the last page	Yes/No
9	Site visit report <i>(justified with a with photos and a thorough description of the site)</i>	Yes/No
	Total /15

NB: Only bids with a total of 12 out of 15 yes votes will be accepted for the next stage of the procedure.

- Verification of arithmetic operations, multiplying unit prices by quantities where applicable and using the price in words to make any necessary corrections;
- Preparation of a summary table of quotations based on the amounts corrected for any arithmetic errors, listed in ascending order.

For the purposes of evaluation and comparison, the currency(ies) of the quotations must be converted into the same currency. The currency to be used for comparison purposes to convert the proposed prices, expressed in various currencies, into the comparison currency at the selling exchange rate will be the following: CFA franc (XAF). The source of the exchange rate is the Bank of Central African States (BEAC). The exchange rate date is: twenty-eight (28) days before the date of submission of offers. (NB: If the reference currency is not quoted on this date, the exchange rate will be that of the last previous day quoted.).

. For technically compliant Quotations, the total evaluated prices, excluding provisional sums and any provision for contingencies, but including work in-house when their prices are established competitively, will then be compared to determine the lowest evaluated price(s).

Contract Award

[Select either of the two options below]

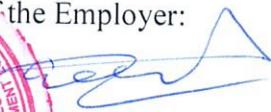
[Option 1- For Single Lot

28. The Contract will be awarded to the Contractor who meets the eligibility requirements in accordance with the RFQ, offers the lowest evaluated price/s, offers a technically compliant quotation, and guarantees completion of the Works by the specified date.

[Option 2- For Multiple Lots

28. The contracts will be awarded to the Contractor or Contractors meeting the eligibility requirements in accordance with the RFQ, offering a technically compliant quotation, guaranteeing completion of the Works by the specified date and offering the lowest evaluated price to the Employer for combined lots.”]
29. The Employer shall invite by the quickest means *[e.g. e-mail]* the successful Contractor/s for any discussion *[this is expected to be virtual in light of the emergency situation]* that may be needed to conclude the contract or otherwise for contract signature.
30. The Employer shall communicate by the quickest means with the other Contractors on its contract award decision. An unsuccessful Contractor may request clarifications as to why its quotation was not determined to be successful. The Employer will address this request within a reasonable time.
31. The Employer shall publish a contract award notice on its website with free access, if available, or in a newspaper of national circulation or UNDB online, within 15 (fifteen) days after award of contract. The information shall include the name of the successful Contractor, the Contract Price, the Contract duration, summary of its scope and the names of the Contractors and their quoted and evaluated prices.

On behalf of the Employer:

Signature: 

Name: Ngwakongoh Lawrence

Title/position: Mayor, Bafut Council

Attachments:

Annex 1: Works Requirements Annex 2: Quotation Form Annex 3: Contract Forms

Ngwakongoh Lawrence

MAYOR
BAFUT COUNCIL

31/01/2026

ANNEX 1: Work Requirements Specifications

1- Special Technical Specifications (STS)

1-1. Construction of a block of two equipped classrooms

A - INTRODUCTION

The purpose of this technical specification is to define the scope and execution method of the work to be carried out in accordance with industry standards and the contract documents.

It has been prepared for information purposes only, to clarify and supplement the information in the cost estimate and the graphic documents, notwithstanding the terms of the contract.

B – WORK EXECUTION METHOD

GENERAL INFORMATION:

Reinforced concrete, ordinary concrete, and mortars.

For all masonry work, the components of the concrete or mortar must comply with certain basic characteristics, as follows:

Sand

All sands must be free of oxides and organic matter of animal or plant origin. The particle size must be between 0.08 mm and 2.5 mm for mortars and screeds; and between 0.16 mm and 5 mm for concrete structures.

Gravel

Gravel intended for concrete production must be homogeneous natural or crushed materials of class 5/15 and 15/25. The gravel must have been freed of its coatings by blowing or washing.

Mixing Water

The water used in the preparation of mortars and concretes and for washing aggregates must be free of impurities and salts.

Hydraulic Binders

The cements used for concretes and mortars must meet the general conditions imposed by current regulations. They must be type CPJ 35 from "CIMENCAM" and must not show any traces of moisture. Storage on the construction site will be carried out on a dry and ventilated floor. Any stock that does not appear powdery will be rejected and removed within four days.

Reinforcement

The reinforcement for reinforced concrete will be made of mild steel and high-adhesion steel, complying with the requirements of the BAEL 91 rules. They must be perfectly clean, without any trace of rust, and must exhibit good non-adhesion properties to paint or grease. They will be shaped and implemented in accordance with the reinforcement plan submitted by the contractor for approval by the project manager before the start of work.

Formwork

The formwork will be simple and robust. It must withstand the weight and thrust of the concrete, the effects of vibration, and the weight of the personnel employed during installation without appreciable deformation.

The formwork will be sufficiently watertight to prevent excess water from washing away the cement.

CHAPTER I: SITE INSTALLATION

The site installation work will be the responsibility of the winning company. It will include:

The rehabilitation of a temporary fence;

The construction of a supply warehouse with an adjoining office where the site logbook and graphic documents will be permanently available;

Possibly, temporary water, electricity, and telephone connections.

CHAPTER II: PREPARATORY WORK / EARTHWORKS

Studies

Studies include: - the preparation of execution and detailed plans at appropriate scales;

- the preparation of the work schedule. These plans will be submitted to the project manager in four (4) copies before the start of work.

Clearing

Clearing of brush from the land on the building site and within a 10-meter radius around it. This work includes all tree felling and stump removal requirements.

Demolitions

This includes any structure, whether or not it is built on the Building site. The products will be disposed of at the public landfill.

Stripping

This involves removing topsoil from the Building site and a 10-meter area around it for storage, reuse, or disposal at a public landfill.

Platform Leveling

Leveling a platform on the Building site and a 5-meter area around it.

Note: If it is impossible to complete the leveling as defined, the allocated amount will be used as follows:

1st case. Sloping ground: construction of a retaining wall and additional backfilling according to the project owner's instructions.

2nd case. Flat ground: completion of the work or repairs within the establishment according to the unit prices in the estimate. This work will be defined by the head of the establishment.

Excavations

The excavations will be extended to the correct soil, ensuring perfect stability of the structure. In all cases, the depth of these excavations will not be less than 1.00 m at any point. The walls of the excavations will be properly prepared and the bottoms perfectly leveled.

The execution of these excavations will be subject to approval of the layout by the project manager.

Backfilling

The earth from these excavations will be used for backfilling, provided it is of good quality. This will be done in successive 20 cm layers, watered and compacted. Excess earth and soil of poor quality will be disposed of at the public landfill or at locations approved by the project owner. In all cases, the backfilling will be cleared of all debris, roots, plant matter, and rubble.

CHAPTER III: FOUNDATIONS

Cleaning Concrete

A lean concrete mix with a 5 cm thick, 150 kg/m³ ratio will be spread over the excavation bottoms.

Cleaning Concrete

All structures rest on a 5 cm thick, 150 kg/m³ ratio of clean concrete. All aggregates used in the concrete must be free of organic matter and plant debris.

Footings:

ALTERNATIVE 1:

- Strip footing + foundation walls made of 20 mm-thick aggregates + lower anchoring.
- Strip footing: made of reinforced concrete with a 10 x 30 or 15 x 30 section, as indicated on the plans.

Concrete: mix at 350 kg/m³.

Steel: HA8 pins every 20 cm + 3 HA10 strips.

- Foundation walls:

The foundation walls will be constructed of 20 x 20 x 40 cement blocks filled with ordinary concrete at a dosage of 350 kg/m³ and laid with ordinary cement mortar.

OPTION 2:

- Insulated footings under posts + foundation walls made of 20-gauge concrete blocks + foundation beam.

- Insulated footings under posts: Reinforced concrete with a cross-section of 20 x 80 x 80 (for 20 x 20 posts) or 20 x 75 x 60 (for 20 x 30 posts).

Concrete: 350 kg/m³.

Steel: HA 10 pins every 15 cm maximum in both directions.

- Foundation walls: The foundation walls will be made of 20x20x40 cement blocks filled with ordinary concrete at a concentration of 350 kg/m³ and laid with ordinary cement mortar.

- Posts: Reinforced concrete, cross-section as indicated on the plans: 20 x 20 or 20 x 30.

Concrete: 350 kg/m³.

Steel: * 6-diameter frames every 20 cm + 4 HA10 continuous beams for 20 x 20 posts.

* 6-diameter frames + pins every 20 cm + 6 HA10 continuous beams for 20 x 30 posts.

Sill: Reinforced concrete, 350 kg/m³, will rest on top of the continuous footings made of packed block. 20 x 20 cross-section. Steel: T6 frames every 20 m; 4 T10 continuous beams; 4 T6 brackets at the corners. The formwork must be neat, with planks planed and greased with oil, but not burned. The sill must have a smooth and even surface upon removal. No coating will be applied, but a surface treatment may be performed if it exhibits any anomalies.

• Posts: Reinforced concrete with sections as indicated on the plans: 20 x 20 in the walls, concrete dosed at 350 kg/m³ of cement. Steel: T6 frames, every 20 m + 4 T10 continuous sections for 20 x 20 posts and 20 x 20 stringers.

• Stone or Rubble Paving

The installation will be made using rubble (diameter <30 cm), the voids of which will be filled with well-watered and perfectly compacted sand.

Polyethylene film

A plastic underlayment will be spread over the sand before pouring the concrete for the slab.

Floor paving: The floor will receive a lightly reinforced ordinary concrete slab 8 cm thick with a screed that will be cut to a maximum surface area of 16 m² with combined joints. Concrete dosed at 300 kg/m³ of cement. T6 mesh, 30x30 mesh.

CHAPTER IV: MASONRY – ELEVATION

Elevation walls: All walls of the Building will be made of 15x20x40 hollow concrete blocks.

The hollow concrete blocks used will be dosed at 300 kg/m³ and will be installed after at least 15 days of age. They must also offer significant crushing resistance.

The inspection engineer must ensure:

The quality of the mortar for blocks;

The height of the walls;

The installation of the anchoring and corner joints; and the presence of recesses for the passage of electrical conduits.

The walls will be executed plumb and flat. The courses must be horizontal. The joints must have a uniform thickness of ± 2 cm. Vertical joints must alternate. The concrete blocks are laid in a full mortar bath. To ensure their usability, the masonry is often lightly watered to prevent it from drying out too quickly.

Screens will be installed on the front and rear facades above the beam to a height of 60 cm, as well as on the rear facade and in the same location; these screens must have the same specifications as those prescribed for concrete blocks.

The gable walls will have a top height of at least 1.5 m.

Note: The dividing walls between adjoining rooms will be identical.

Posts: Reinforced concrete, 20 x 20 cm in the walls and 20 x 30 cm on the veranda.

Concrete: 350 kg/m³.

Steel: * Ø 6 frames every 20 cm + 4 HA 10 continuous sections for posts 20 x 20 cm and larger, 2 HA 8 continuous sections for verandas.

* Frames + Ø 6 pins every 20 cm + 6 HA 10 continuous beams for 20 x 30 posts

Lintels: Reinforced concrete, 15 x 20 cm section, depending on wall thickness.

Concrete: 350 kg/m³.

Steel: Frames Ø 6 every 15 cm + 4 HA 10 continuous beams.

Window sills: Reinforced concrete, 15 x 15 cm section, depending on wall thickness.

Concrete: 350 kg/m³.

Steel: Frames Ø 6 every 15 cm + 4 HA 8 continuous beams.

Upper tie-off: Reinforced concrete, 15 x 20 cm section.

Concrete: 350 kg/m³.

Steel: Ø 6 frames every 15 cm + 4 HA 8 continuous beams + 2 Ø 6 brackets at the corners.

Veranda beam: Reinforced concrete, 15 x 20 section

Concrete: 350 kg/m³.

Steel: Ø 6 frames every 15 cm + 4 HA 10 continuous beams

Tiles: Ceramic tiles measuring 30cm x 30cm and between 8mm and 12mm thick, laid with cement adhesive.

Plinths: Ceramic tiles measuring 10cm x 30cm and between 8mm and 12mm thick, laid with cement adhesive.

Screed: 4cm thick, laid with a coarse sand mortar at a dosage of 400 kg/m³. Finish: Smoothed with cement slurry and bush-hammered.

Rendering: All masonry areas will be coated with a 2cm thick cement mortar at a dosage of 400 kg/m³.

Bonding: Rendering with coarse sand mortar.

Finishing: Floated with fine sand mortar.

Painting: Painted on a rendered wall, using cement mortar reinforced with welded mesh or wire netting.

Finishing: carefully troweled or smoothed with cement

- Coating: 2 coats of green or black slate.

CHAPTER V: Masonry acroterion (parapet) - ROOFING - WATERPROOFING - CEILING

• Masonry acroterion:

Acroterion: This is a channel designed to collect and drain rainwater. Made of reinforced concrete with a section of 20 x 45, attached to the chain link.

Concrete: 350 kg/m³.

Steel: HA 8 continuous steel along the entire length.

Masonry and beading: Hollow blocks measuring 12x20x40 will be raised along the edges of the acroterion to a height of 80 cm, with a beading of 5 cm x 10 cm poured on top.

Waterproofing: With rolls of flame-heated bituminous membrane.

• **Framework**

Trusses: The trusses will be constructed with 3 x 15 whitewood treated with Xylamon, as indicated on the plans.

The trusses will be made of good-quality 3 x 15 or 3 x 20 timber (joists), free of knots and treated with Xylamon or any other insecticide-fungicide product, and manufactured according to best practice. Seven trusses, 11.30 m long and 1.50 m high, will be constructed. The trusses will be securely anchored to the masonry or concrete using the iron bars provided for this purpose.

The Building will have 14 (fourteen) 8 x 8 purlins (rafters) measuring 20.00 m. The purlins will be treated with carbonyl or any other insecticide-fungicide product. The tie beam and rafter will be doubled: These trusses will be securely anchored in the masonry using the post retaining irons.

Purlins: These will be made of Xylamon-treated white wood, 8 x 8 or 5 x 15 sections, as indicated on the plans. On the gables and dividing walls, they will be secured with 3 x 30 x 200 flat iron anchors.

• **Roofing.**

The roofing consists of 6/10 aluminum sheets fixed to the purlins, which will be secured to the trusses with staples. Appropriate overlapping will be provided, and a fastener will be provided at the intersection of each purlin wave.

The ridge will be raised and covered with 50 cm wide ridge sheets; the gables will have aluminum fascia.

Fascia boards:

The fascia board used will be at least 30 cm wide and 3 cm thick. It will be made of hardwood and planed on one side and covered with sheet metal fixed to the fascia board.

• **Ceiling.**

Joists:

The ceiling will be made of ordinary 4 or 5 mm plywood interspersed with 60 x 120 mm panels and laid on joists made of slats with a minimum cross-section of 4 x 8 mm. The attic space must be accessible, and ventilation will be ensured by a mosquito net-type mesh opening.

Peripheral joint covers, both inside and outside, will be provided.

• **Quality and origin of wood**

Wood species: The structural timber will be of good quality hardwood.

The Contractor will be responsible for defects and desiccation of the wood. No blue-tinged wood will be tolerated. The wood will be of the highest quality, free from splits, black knots, vicious knots, resin

pockets, exposed heartwood, bark curls, etc. Only slight superficial checks from discharge will be tolerated.

The plywood panels will have a single, sound veneer face, straight grain, well-rolled, with no appreciable defects, no pellets, knots, or repaired splits.

Characteristics: The wood used for the construction of the frames will be free of all traces of rot, screw knots, promised knots, pitting, felling cracks, or sagging. Wood containing sapwood will be systematically rejected.

Wood Treatment:

All wood must be treated before use and must be impregnated by diffusion-dip treatment with insecticide and fungicide solutions.

This product will be fluid, flammable, insoluble in water, chemically stable, non-corrosive, and will have no effect on wood fiber, masonry, concrete, or metals.

The application will be carried out on all sides of the wood, before assembly and any necessary touch-ups after assembly. N.B.: Peripheral joint covers both inside and outside

Inspection hatch in each room

Ventilation holes perforated on exterior plates adjacent to each room.

CHAPTER VI: METAL JOINERY

Doors: Single leaf, 220 cm high and 97 cm wide

Frame: 40 cm angle iron or frame profile

Leaf: 10/10 black double-sided sheet metal + 3 hinges + cylinder lock + 2 bolts.

Transom: 20 cm square tube bars with 10 cm spacing or expanded metal

Windows:

• Sills

Windows: Glazed look with 6 cm diameter round and solid wrought iron. 4 windows on the main facade, 240 cm x 120 cm, for the main facade, and 4 windows on the rear facade, 330 cm x 100 cm.

Balcony: 6 cm diameter round and solid wrought iron.

To stop the screed at the platform, doors, and veranda. They will be made of: 30° angle iron with carp tails every 50 cm.

Note: All metal joinery will receive an anti-rust paint before delivery to the site.

Regulations to be observed

1. CSTB Booklet No. 173 for wood joinery
2. DTU No. 361: wood joinery work and all standards
3. DTU No. 39.1: glazing work

4. DTU No. 39.4: Mirror and glazing work in thick glass
5. DTU No. 39.5: Provisional requirements for the use of window glass

CHAPTER VI: WOOD/METAL JOINERY

Doors: Single leaf, 220 cm high and 97 cm wide

Frame: 40 cm angle iron or frame profile

Leaf: 10/10 black double-sided sheet metal + 3 hinges + cylinder lock + 2 bolts.

Transom: 20 cm square tube bars, 10 cm apart, or expanded metal

Windows:

• Sills

Windows: Glazed look with 6 cm diameter round and solid wrought iron. 4 windows on the main facade, 240 cm x 120 cm for the main facade and 4 windows on the rear facade, 330 cm x 100 cm.

Balcony: 6 cm diameter round and solid wrought iron.

For the screed stop at the level of the platform, the doors and the veranda. They will be in: 30 angle iron with carp tail every 50 cm

BENCH TABLES: the bench tables will have the following characteristics:

N°	Designation	Units/Dimensions	Observations
01	Table-banc	<ul style="list-style-type: none"> - Length 160 cm - Table height 76 cm - Bench height 40 cm - Board thickness 3 cm - Table top width 28 cm - Bench seat width 20 cm - Two grooves for pencil holders on the table. 	All related obligations
02	Heavy square tube metal bracket	- 30x30 mm, thickness 2 mm	<ul style="list-style-type: none"> - Serving as the table's frame - Very well executed welds on all the beams of the supports - Very good finishing and sanding of the welds - Close the tube openings on the floor seats - Anti-rust and oil-based paint

03	Assembly screws	TF M10 x 50	For corner/wood assembly
04	Ayous commonly called white wood	wood, - Sound wood free of knots, foreign bodies, cracks, or felling fractures - Thickness 3 cm - Moisture content 17% (check with MINFOF) - Rounded edges	- Mechanical Sanding - Treatment with pure Xylamon against termites and weevils - Varnishing in two (02) coats of paint
05	Table – bench stamping	Per table – bench - font size 15 cm - font “Times New Roman”	Mention to be written in burgundy red: CREN /2024

CHAPTER VII: ELECTRICITY

Cable ducting: In orange tubing of suitable diameter embedded in the masonry.

Wiring: Cables shall be made of VGV or TH. As a general rule, the following cross-sections shall be used:

- 1.5 mm² for lighting circuits
- 2.5 mm² for power outlet circuits.

Each circuit shall include a maximum of 8 devices and shall be protected by 10A fuses for lighting circuits and 16A for power outlet circuits.

Equipment: Models shall be approved by the Inspection Engineer prior to installation.

CHAPTER VIII: PAINTING

Painting work shall include all requirements for sanding, filling, and sanding with painter's filler.

Primer:

- Walls: Lime
- Ceilings: Pantimat or similar
- Wood: Diluted glycerophthalic paint

Finish:

Walls and ceilings:

- Ceilings: Pantex 800 in 2 coats
- Exterior walls: Pantex 1300 in 2 coats
- Interior walls: Pantex 800 in 2 coats
- Basement: 15 cm of glycerophthalic paint in 2 coats.
- Wood and metal joinery: Glycerophthalic paint in 2 coats.

CHAPTER IX: External works

Gutters: Gutters made of 15-gauge blocks filled with concrete at a dosage of 200 kg/m³, at least 40 cm wide and 40 cm deep, moldable according to the configuration of the TN, will be installed around the Buildings. The bottom will be poured smoothly using a standard cement mortar at a dosage of 400 kg/m³. These gutters will be open-air, with a 2.5 m wide access ramp covering the entrances. A minimum 2% slope will be applied to the bottom of these gutters to facilitate water drainage.

Exterior paving: The basement walls will be protected by a 1.5 cm wide and 8 cm thick paving around the Buildings. This paving will be made of ordinary concrete with a 300 kg/m³ concentration.

Green spaces: the green spaces will consist of grass with flower beds and the Building enclosure will be surrounded by trees.

1-2. Latrine Block

I-1-a DESCRIPTION OF WORK

The purpose of this technical specification is to define the scope and method of execution of the work to be carried out in accordance with best practice and the governing documents of the contract.

It has been prepared for informational purposes to clarify and supplement the information in the cost estimate and the graphic documents, notwithstanding the clauses of the contract.

Technical Characteristics of Bio-fill Septic Tanks

The Bio-fill septic tank provides pretreatment of domestic wastewater, particularly toilet waste. It allows for the retention of solid matter and its decomposition. Decomposition is achieved using filters and biochemical. The filters help filter the decomposed wastewater, while the biochemical help aerobically decompose the waste into water and carbon dioxide. Carbon dioxide escapes through the breathing tube while the water is gradually filtered through layers of filters to the sump or public gutters, resulting in clean, odorless water with no negative impact on the environment.

Construction of the BIOFIL septic tank

The Biofil toilet digester is built in two chambers: the digester section and the filter section. The digester section is where the different layers of filters and biochemicals are placed. The filter section helps channel the water into the sump or gutter. The floor of a digester is built with a slope from the digester section to the filter section to prevent water from remaining inside the digester, as biochemicals do not work well in water.

Construction site installation

Before work begins, the Builder must provide a construction site information sign at the entrance to the village concerned, to be placed on the work to be carried out. The models relating to these aforementioned elements will be produced according to the instructions of the inspection engineer and approved by the latter before manufacture and installation.

The Builder must carry out a complete cleanup of the installation area (felling trees if necessary, weeding, and leveling, etc.)

1. He must also provide all the facilities necessary for the execution of the work, namely the site huts,

2. The Site Office: Throughout the duration of the work, and in addition to these offices where the site logbook and the site diary will be permanently available, the successful bidder must make available to the Project Manager in a location determined jointly with the latter.
3. An office or room of at least 16 m² equipped with a desk and two chairs reserved for the Project Manager;
4. A room for site meetings that can accommodate at least 5 people, equipped with a meeting table, two 1.5 m benches, a plan and schedule display board permanently placed;
5. The necessary measures to comply with legal and regulatory provisions relating to staff hygiene and safety. (Install a latrine, provide jars of bleach-treated water, and a pharmacy box equipped with first aid products: aspirin, Nivaquine, adhesive tape, Betadine, bandages, compresses, alcohol, etc.)
6. Waste receptacles must be installed near the various facilities. These receptacles must be emptied periodically, and the waste must be placed in a recycling bin or a landfill (pit). This pit must be located at least 100 meters from the facilities and, in the presence of a watercourse, at least 150 meters away. Once the work is complete, the pit must be filled with earth to the natural ground level.
7. Waste oil or oil change collection bins awaiting transport to specialized treatment centers. The same applies to oil filters, batteries, and other toxic waste.

These facilities will be located in the village and may be sheds, huts, etc.

These facilities will be separate from those of the Company. The installation costs for this work will be borne by the Company.

The offices intended for the Project Manager must be operational within one week of notification of the work start order.

Construction Site Signs

A highly visible construction site sign will be posted at each site, the locations of which will be defined and indicated by the contract engineer or technical department of the Municipality.

The construction site signs will bear the following information:

1. Project references;
2. Project Owner's References
3. Community Representative's References
4. Source of Funding
5. Company's References
6. Duration of Work, Site Opening and Completion Dates

No other signs will be permitted on the site, except with written consent, with the exception of regulatory signs, those prohibiting access to the site, and those concerning safety.

At the end of the work, the Contractor will remove all equipment and excess materials and restore the occupied premises, as well as dismantle or remove all fixed installations.

REPUBLIQUE DU CAMEROUN

Paix-Travail-Patrie

REGION DU NORD -OUEST

MINISTERE DE LA DECENTRALISATION ET DE LA
DEVELOPEMENT LOCALE

DEPARTEMENT DE MEZAM

COMMUNE DE BAFUT



REPUBLIC OF CAMEROON

Peace -Work-Fatherland

NORTH WEST REGION

MINISTRY OF DECENTRALIZATION
AND LOCALE DEVELOPMENT

MEZAM DIVISION

BAFUT COUNCIL

PASSATION DES MARCHES DES PETITS TRAVAUX

COMMISSION INTERNE DE PASSATION DES MARCHÉS COMMUNE DE BAFUT

**DEMANDE DE Cotation N° 03/RFQ/BC/BCITB/MINDDEVEL/ PROLOG/ NWR/ 2026
DU 31/01/ 2026 POUR LA CONSTRUCTION DES DIX-HUIT HANGARS DE MARCHE
AU MARCHE DE TINGOH, VILLAGE DE TINGOH, MUNICIPALITÉ DE BAFUT,
DEPARTEMENT DE LA MEZAM, RÉGION DU NORD-OUEST**

Madame, Monsieur,

Demande de Cotation (RFQ)

1. Le gouvernement de la République du Cameroun a obtenu de la Banque mondiale l'accord de crédit IDA n° 72130 - CM pour financer le coût du PROJET DE GOUVERNANCE LOCALE ET DE COMMUNAUTÉS RÉSILIENTES (PROLOG) et a l'intention d'utiliser une partie du montant de ce crédit pour effectuer les paiements autorisés dans le cadre du contrat pour lequel la présente demande de devis est publiée.
2. La réalisation dudit projet comprend **LA CONSTRUCTION DES DIX-HUIT HANGARS DE MARCHE AU MARCHE DE TINGOH, VILLAGE DE TINGOH, MUNICIPALITÉ DE BAFUT, DEPARTEMENT DE LA MEZAM, RÉGION DU NORD-OUEST**
3. Le maire du Commune de BAFUT invite désormais les entrepreneurs à soumettre leurs devis pour les travaux. À cette fin, la Commune de BAFUT a l'intention d'utiliser une partie des sommes accordées au titre du présent accord pour effectuer les paiements prévus dans le contrat relatif à la.....
4. La durée d'exécution des travaux est de **trois (03) mois**.



5. Fraude et corruption

- a) La Banque exige le respect de ses directives anti-corruption et de ses politiques et procédures de sanctions en vigueur, telles qu'énoncées dans le cadre de sanctions du Groupe de la Banque mondiale, figurant à l'annexe A des conditions contractuelles.
- b) Conformément à cette politique, les entrepreneurs doivent autoriser et faire en sorte que leurs agents (déclarés ou non), sous-traitants, sous-consultants, prestataires de services, fournisseurs et personnel autorisent la Banque à inspecter tous les comptes, registres et autres documents relatifs à la demande de devis et à l'exécution du contrat (en cas d'attribution), et à les faire vérifier par des auditeurs désignés par la Banque.

6. Matériaux, équipements et services éligibles

les matériaux, équipements et services à fournir dans le cadre du contrat et financés par la Banque peuvent provenir de n'importe quel pays, sous réserve du paragraphe 9. À la demande de l'employeur, les entrepreneurs peuvent être tenus de fournir des preuves de l'origine des matériaux, équipements et services.

7. Entrepreneurs éligible

Si le contractant est une coentreprise (JV), tous les membres sont solidairement responsables de l'exécution de l'ensemble du contrat conformément aux termes de celui-ci. La JV désigne un représentant qui est habilité à mener toutes les activités pour le compte et au nom de tous les membres de la JV pendant le processus d'appel d'offres et, si la JV remporte le contrat, pendant l'exécution du contrat.

8. Un entrepreneur peut avoir la nationalité de n'importe quel pays, sous réserve des restrictions prévues aux paragraphes 8 et 9 ci-dessous. Un contractant est réputé avoir la nationalité d'un pays s'il est constitué, enregistré ou enregistré dans ce pays et s'il exerce ses activités conformément aux dispositions de la législation de ce pays, comme en témoignent ses statuts (ou documents équivalents de constitution ou d'association) et ses documents d'enregistrement, selon le cas. Ce critère s'applique également à la détermination de la nationalité des sous-traitants ou sous-consultants proposés pour toute partie du contrat, y compris les services connexes.

9. Les entreprises et les particuliers peuvent être inéligibles si cela est indiqué au paragraphe 9 ci-dessous et si :

- a) En vertu de la loi ou de la réglementation officielle, le pays de l'emprunteur interdit les relations commerciales avec ce pays, à condition que la Banque soit convaincue que cette exclusion n'empêche pas une concurrence effective pour la fourniture des biens ou la passation des marchés de travaux ou de services requis ; où

- b) En vertu d'une décision du Conseil de sécurité des Nations Unies prise en vertu du chapitre VII de la Charte des Nations Unies, le pays de l'emprunteur interdit toute importation de biens ou tout contrat de travaux ou de services provenant de ce pays, ou tout paiement à un pays, une personne ou une entité de ce pays.

10. En référence aux paragraphes 5 et 7, pour information des entrepreneurs, à l'heure actuelle, les entreprises, les biens et les services provenant des pays suivants sont exclus du présent processus de passation de marchés :

- a) En vertu des paragraphes 5 et 8 (a) : *[insérer une liste des pays après approbation par la Banque de l'application de la restriction ou indiquer « aucun »]*.

(b) En vertu des paragraphes 5 et 8 (b) : *[insérer une liste des pays après approbation par la Banque de l'application de la restriction ou indiquer « aucun »]*.

11. Un entrepreneur qui a été sanctionné par la Banque, conformément à ses directives anticorruption, en vertu de ses politiques et procédures de sanctions en vigueur telles que définies dans le cadre de sanctions du Groupe de la Banque mondiale décrit à l'annexe des conditions contractuelles (annexe A), paragraphe 2.2 d., ne sera pas autorisé à soumettre des offres, à se voir attribuer un contrat financé par la Banque ou à bénéficier d'un contrat financé par la Banque, financièrement ou autrement, pendant la période déterminée par la Banque. La liste des entreprises et des personnes exclues est disponible sur le site web externe de la Banque : <http://www.worldbank.org/debarr>.
12. Les entrepreneurs qui sont des entreprises ou des institutions publiques dans le pays de l'employeur ne peuvent être autorisés à soumissionner et à se voir attribuer un ou plusieurs contrats que s'ils peuvent établir, d'une manière acceptable pour la Banque, qu'ils :
 - a) ils sont juridiquement et financièrement autonomes ;
 - b) opèrent en vertu du droit commerciale et
 - c) ne sont pas sous la supervision de l'employeur.
13. Un contractant ne doit pas se trouver en situation de conflit d'intérêts. Tout contractant se trouvant en situation de conflit d'intérêts sera disqualifié. Un contractant peut-être considéré comme se trouvant en situation de conflit d'intérêts aux fins du présent processus d'appel d'offres si :
 - (a) il contrôle directement ou indirectement, est contrôlé par ou est sous contrôle commun avec un autre entrepreneur ayant soumis une offre ;
 - (b) il reçoit ou a reçu une subvention directe ou indirecte d'un autre contractant ayant soumis une offre;
 - (c) il a le même représentant légal qu'un autre entrepreneur ayant soumis une offre ;
 - (d) Entretient, directement ou par l'intermédiaire de tiers communs, une relation avec un autre entrepreneur ayant soumis une offre qui le place en position d'influencer l'offre d'un autre entrepreneur ou d'influencer les décisions de l'employeur concernant le processus d'appel d'offres ; ou
 - (e) ou l'une de ses filiales a participé en tant que consultant à la préparation de la conception ou des spécifications techniques des travaux faisant l'objet du processus d'appel d'offres ; ou
 - (f) ou l'une de ses filiales a été engagée (ou est proposée pour être engagée) par l'Employeur ou l'Emprunteur pour la mise en œuvre du Contrat ; ou
 - (g) fournirait des biens, des travaux ou des services autres que des services de conseil résultant de, ou directement liés à, des services de conseil pour la préparation ou la mise en œuvre du projet spécifié dans la présente demande de devis, qui ont été fournis par une filiale qui contrôle directement ou indirectement, est contrôlée par, ou est sous contrôle commun avec cette entreprise ; ou
 - (h) entretient des relations commerciales ou familiales étroites avec un membre du personnel professionnel de l'Emprunteur (ou de l'agence chargée de la mise en œuvre du projet, ou d'un bénéficiaire d'une partie du prêt) qui : (i) est directement ou indirectement impliqué dans la préparation de la demande de devis ou du cahier des

charges et/ou dans l'évaluation des devis du Contrat en question ; ou (ii) serait impliqué dans la mise en œuvre ou la supervision dudit contrat, à moins que le conflit découlant de cette relation n'ait été résolu d'une manière acceptable pour la Banque tout au long du processus d'appel d'offres et de l'exécution du contrat.

14. Garantie de bonne exécution (sans objet)

Les offres doivent être accompagnées d'une garantie de soumission émise par une banque de premier ordre ou un établissement non bancaire agréé par le ministère des Finances, dont la liste figure à la fin du dossier d'appel d'offres, pour un montant de
Francs CFA

15. Validité des offres

Les offres seront valables pendant quatre-vingt-dix (90) jours calendaires à compter de l'ouverture des offres.

16. Prix

Le contractant doit indiquer le prix total dans le formulaire intitulé « Devis du contractant ».

a) *Le contractant doit également indiquer ses tarifs et prix pour tous les éléments des travaux décrits dans le devis quantitatif ci-joint. Les éléments pour lesquels aucun tarif ou prix n'est indiqué par le contractant ne seront pas payés par l'employeur lors de l'exécution et seront considérés comme couverts par les tarifs des autres éléments et les prix indiqués dans le devis quantitatif.*

Les tarifs et les prix doivent inclure tous les droits, taxes et autres prélèvements payables par l'entrepreneur en vertu du contrat, à la date fixée à 7 (sept) jours avant la date limite de soumission des devis.

Option 2 - Contrats à prix forfaitaire

b) *L'entrepreneur doit également remplir une ventilation de son prix forfaitaire dans les calendriers d'activité joints. Le prix proposé doit inclure tous les droits, taxes et autres prélèvements payables par l'entrepreneur en vertu du contrat, à la date de 7 (sept) jours avant la date limite de soumission des devis.*

17. Un contractant qui prévoit d'engager des dépenses dans d'autres devises pour des intrants de tinés aux travaux fournis depuis l'extérieur du pays de l'employeur et qui souhaite être payé en conséquence doit indiquer une devise étrangère de son choix en plus de la devise locale : _____ *[insérer la devise locale].*

18. La ou les devises de l'offre et la ou les devises de paiement doivent être identiques.

19. Proposition technique

Le contractant doit fournir une proposition technique comprenant une description des méthodes de travail, des équipements, du personnel, du calendrier et toute autre information pertinente, suffisamment détaillée pour démontrer que sa proposition répond aux exigences des travaux et au délai d'exécution.

Pour les dossiers administratifs :

Le soumissionnaire doit joindre les documents suivants à son offre, conformément à la législation camerounaise

✦ Engagement du soumissionnaire tamponné, signé et daté conformément au modèle joint

- ✦ Une attestation de non-faillite délivrée par le tribunal
- ✦ Une attestation de conformité fiscale valable moins de trois mois
- ✦ Certificat de non-exclusion des marchés publics
- ✦ Certificat CNPS datant de moins de trois mois
- ✦ Quittance d'achat de la Demande de Cotation,
- ✦ Attestation de compte bancaire du soumissionnaire délivrée par une banque ou tout autre établissement de crédit de premier ordre agréé par le ministère chargé des finances
- ✦ Attestation d'immatriculation (NIU)
- ✦ Attestation de catégorisation de l'entrepreneur
- ✦ Certificat de visite du site et rapport signé sur l'honneur par le soumissionnaire
- ✦ Un accord de regroupement signé par un notaire sera exigé en cas de regroupement.

Tous les documents ci-dessus doivent être en règle, datés et signés par les autorités compétentes et datés de moins de trois (03) mois. Exception :

- *CCTP dûment paraphé sur chaque page, signé et daté sur la dernière page par l'entreprise*

Dans le cas d'une candidature groupée, chacun des documents requis ci-dessus doit être fourni par chaque membre du groupement, à l'exception du reçu, qui sera fourni uniquement par le mandataire.

***Remarque:** il convient de noter que les documents administratifs mentionnés ci-dessus doivent dater de moins de trois (03) mois et être présentés sous forme d'originaux ou de copies certifiées conformes par l'autorité compétente qui les a délivrés. L'absence de tout ou partie des documents ci-dessus n'entraînera pas le rejet de l'offre au moment de l'évaluation. Toutefois, ils seront exigés lors de l'attribution du marché.*

20. Clarifications

Toute demande de clarification concernant la présente demande de devis peut être envoyée par écrit à *[insérer : nom et adresse électronique du représentant de l'employeur]* avant le *[insérer la date et l'heure]*. L'employeur transmettra des copies de sa réponse à tous les entrepreneurs, y compris une description de la demande, mais sans en identifier la source.

21. Soumission des devis

22. Soumission des devis

Les soumissionnaires éligibles invités peuvent obtenir de plus amples informations auprès des services du SIGAMP de la Commune de Bafut, avant le .../.../2026 à 10H00, téléphone portable : +237677527274, boîte postale : 2082, et consulter le dossier d'appel d'offres pendant les heures ouvrables, du lundi au vendredi, de 9 H à 15 H (GMT+1).

Dès la publication de l'appel d'offres, les documents d'attribution du marché (dossier d'appel d'offres) seront mis à la disposition de tous les soumissionnaires, soit à leur

demande auprès du **Conseil de Bafut** ou de la **PMU/RCU PROLOG**, soit via le lien Internet indiqué dans l'appel d'offres.

NB : La Demande de Cotation est gratuite pour toute consultation

Les offres doivent être remises à la commune de **Bafut**, téléphone portable : **+237677527274**, PO BOX :2082 Bafut situé à Bafut, au plus tard le .../.../2026 à **10 heures précises**, en sept (07) exemplaires (dont un (01) original et six (06) copies, plus une clé USB contenant le PDF numérique des dossiers administratives, Technique et l'offre Financier en Excel) dans des enveloppes scellées portant la mention :

« **DEMANDE DE COTATION N° .../RFQ/BC/BCITB/MINDDEVEL/PROLOG/NWR /2026 DU 31/01/ 2026 POUR LA CONSTRUCTION DES DIX-HUIT HANGARS DE MARCHE AU MARCHE DE TINGOH, VILLAGE DE TINGOH, MUNICIPALITÉ DE BAFUT, DEPARTEMENT DE LA MEZAM, RÉGION DU NORD-OUEST**»

23. **La soumission des offres par voie électronique ne sera pas autorisée.** Toute offre arrivant après la date limite de soumission sera rejetée. Les offres seront ouvertes en présence des représentants des soumissionnaires à l'adresse susmentionnée, **le 27/02/2026 à 10 heures précises dans la salle de conférence de la Commission interne de Passation des Marches de la Commune de BAFUT**

24. La date limite de soumission des devis est fixée au [27/02/2026 à 10 heures précises].

25. L'adresse pour la soumission des devis est la suivante :

À l'attention de : *[insérer le nom complet de la personne, le cas échéant]*

Adresse e-mail : **ou lien vers le système d'approvisionnement électronique**

26. **Ouverture des offres**

27. Les offres seront ouvertes par la **Commission interne de Passation des Marches de la Commune de BAFUT** immédiatement après la date limite de soumission des offres.

28. **Evaluation des offres**

Les offres seront évaluées afin de s'assurer de la conformité de la proposition technique.

- Vérification que la lettre d'offre est correctement remplie, datée et signée avec le nom et le titre du signataire ;
- Vérification que le barème des prix unitaires et l'offre quantitative et descriptive sont dûment remplis, datés et signés ;
- Évaluation de la qualification technique de chaque offre admissible selon la grille d'évaluation des offres ; *[Insérer ce qui suit s'il y a plusieurs lots : « Les offres seront évaluées lot par lot, en tenant compte des remises offertes, le cas échéant, après avoir examiné toutes les combinaisons possibles de lots ».*

GRILLE D'ÉVALUATION

N°	Description	NOTATION
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	Présentation de l'offre	
1	Conformité avec l'ordre prescrit dans la demande de devis avec séparateurs	Oui/Non
	Lisibilité et numérotation	Oui/Non
	Références dans des projets similaires	
2	Liste des références pour les 5 dernières années (dates)	Oui/Non
	Fournir au moins 2 références de travaux similaires réalisés (justifiées par la première et la dernière page du contrat + rapport d'acceptation ou certificat d'achèvement)	Oui/Non
	Qualité du personnel	
3	Directeur des travaux ; au moins un baccalauréat en génie civil avec au moins cinq ans d'expérience	Oui/Non
	Contremaître de chantier : au moins un diplôme national supérieur en génie civil avec au moins trois ans d'expérience	Oui/Non
	<i>NB : chaque « oui » obtenu doit être justifié par une copie certifiée conforme du diplôme et une pièce d'identité signée et datée.</i>	
	Équipements/outils du chantier	
4	Au moins une camionnette avec ses documents d'identification (copie certifiée conforme des documents de propriété ou copie certifiée conforme du contrat/accord de location)	Oui/Non
	Liste des petits équipements nécessaires à l'exécution des tâches (fournir des photocopies des factures d'achat ou de location)	Oui/Non
	Méthodologie pour la réalisation des travaux	
6	Note technique détaillée concernant l'organisation des travaux	Oui/Non
	Description des règles de protection socio-environnementale (protection de l'environnement, sécurité, santé et hygiène du personnel du site)	Oui/Non
	Calendrier détaillé des travaux avec des délais \leq cent vingt jours (120) jours	Oui/Non
7	Livret des clauses techniques spéciales, paraphé à chaque page, daté et signé à la dernière page	Oui/Non
8	Livret des clauses environnementales et sociales, paraphé à chaque page, daté et signé à la dernière page	Oui/Non
	Livret des clauses administratives spéciales, paraphé à chaque page, daté et signé à la dernière page	Oui/Non
9	Rapport de visite du site <i>(justifié par des photos et une description détaillée du site)</i>	Oui/Non
	Total /15

NB : Seules les offres ayant obtenu un total de 12 votes positifs sur 15 seront acceptées pour la prochaine étape de la procédure.

- Vérification des opérations arithmétiques, multiplication des prix unitaires par les quantités le cas échéant et utilisation du prix en lettres pour apporter les corrections nécessaires ;

- Préparation d'un tableau récapitulatif des offres sur la base des montants corrigés des éventuelles erreurs arithmétiques, classés par ordre croissant.

Aux fins de l'évaluation et de la comparaison, la ou les devises des offres doivent être converties dans la même devise. La devise à utiliser à des fins de comparaison pour convertir les prix proposés, exprimés dans différentes devises, dans la devise de comparaison au taux de change vendeur sera la suivante : franc CFA (XAF). La source du taux de change est la Banque des États de l'Afrique centrale (BEAC). La date du taux de change est : vingt-huit (28) jours avant la date de soumission des offres. (NB : Si la devise de référence n'est pas cotée à cette date, le taux de change sera celui du dernier jour précédent coté).

Pour les offres techniquement conformes, les prix évalués totaux, à l'exclusion des montants provisoires et de toute provision pour imprévus, mais incluant les travaux internes lorsque leurs prix sont fixés de manière concurrentielle, seront ensuite comparés afin de déterminer le ou les prix évalués les plus bas.

29. Attribution du marché

[Sélectionnez l'une des deux options ci-dessous]

[Option 1 - Pour un lot unique]

Le contrat sera attribué au contractant qui remplit les conditions d'éligibilité conformément à la demande de devis, propose le(s) prix évalué(s) le(s) plus bas, présente une offre techniquement conforme et garantit l'achèvement des travaux à la date spécifiée.

[Option 2 - Pour plusieurs lots]

30. Les contrats seront attribués au ou aux entrepreneurs qui remplissent les conditions d'éligibilité conformément à la demande de devis, qui proposent un devis techniquement conforme, qui garantissent l'achèvement des travaux à la date spécifiée et qui proposent le prix évalué le plus bas à l'employeur pour l'ensemble des lots. »]
31. L'employeur invitera par les moyens les plus rapides *[par exemple, par courrier électronique]* le ou les entrepreneurs retenus à toute discussion *[qui devrait être virtuelle compte tenu de la situation d'urgence]* qui pourrait être nécessaire pour conclure le contrat ou pour la signature du contrat.
32. L'employeur communiquera par les moyens les plus rapides aux autres entrepreneurs sa décision d'attribution du contrat. Un entrepreneur non retenu peut demander des éclaircissements sur les raisons pour lesquelles son devis n'a pas été retenu. L'employeur répondra à cette demande dans un délai raisonnable.
33. L'Employeur publiera un avis d'attribution du contrat sur son site web en libre accès, s'il existe, ou dans un journal à diffusion nationale ou sur le site web de la BANU, dans les 15 (quinze) jours suivant l'attribution du contrat. Les informations comprendront le nom du Contractant retenu, le prix du contrat, la durée du contrat, un résumé de son champ d'application et les noms des Contractants ainsi que leurs prix proposés et évalués.

Au nom de l'Employeur :

Signature :

Nom :

Titre/fonction :

Pièces jointes :